

rPET InWaste, s.r.o.
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REQUIREMENTS FOR THE PURCHASE OF MATERIALS AND THE SUPPLIER'S QUALITY SYSTEM

Valid from: 31.7.2024
Revision: 7.2.2025
Version 2.03

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1 Organization (Customer)

1.1 Addresses

Customer	rPET InWaste, s.r.o.
Factory address	Cukrovar 1705, 665 01 Rosice, Czech Republic
Invoicing address, company headquarters	Cukrovar 1705, 665 01 Rosice, Czech Republic

Hereinafter referred to as „rPET InWaste“

1.2 Contacts

Department	Area of communication	Contact Person	Contact Email
Sales Department Superior	Supervision, new supplier selection, customer claims solution	Jiří Hudeček	hudecek@rpet.cz
Purchase	Material orders, prices, delivery and supplier's conditions, supplier's evaluation, supplier's audits	Edita Teturová	teturova@rpet.cz
Logistics	Transportation orders, delivery control, scheduling and documentation, stock control	Miroslav Dobiš	logistika@rpet.cz
Entry Quality Control and Laboratory	Customer claim administration, supplier's audits, supplier's quality management system and supplier's development	Lucie Šudomová	sudomova@rpet.cz

1.3 Contacts for delivery unload, warehouse address

Address	Cukrovar 1705, 665 01 Rosice, Czech Republic
Work hours	MON-FRI 7:00-14:30
Logistics Department	+420 733 789 377
Warehouse	+420 737 117 536

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2 Establishing cooperation

Establishing cooperation requires the following:

2.1 Test sample

The supplier shall send a test sample weighing at least 1 kg to the address:

rPET InWaste, s.r.o.

Cukrovar 1705

66501 Rosice

Czech Republic

2.2 Required documentation

The supplier shall send the following required documentation electronically to the logistics department, namely:

- TDS – Technical data sheet of the flakes with quality specifications
- ISO certificates - 9001 and 14000
- Recyclclass certificate, A1: Food contact pre-processing
- Declaration of termination of the waste management regime Article 3 (15) and Annex II R3 of the Waste Framework Directive (please provide)
- REACH statement
- DoC – Declaration of Conformity
- MSDS – Material sheet flakes
- Other related documentation

These documents are required at the latest before the first delivery of the material.

The current version of documentation is requested with each change.

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3 Requirement of compliance with applicable legislation

The supplier is obliged to comply with all legal regulations, technical requirements and generally accepted standards relating to the material.

The supplier is obliged to comply with applicable EU and Czech regulations, especially the following:

- **Corrigendum to Commission Regulation (EU) 2022/1616** on recycled plastic materials and articles intended to come into contact with foods, and repealing Regulation (EC) No 282/2008
- **Commission Regulation (EU) 2020/1245** amending and correcting Regulation (EU) No 10/2011 on plastic materials and articles intended to come into contact with food
- **Regulation (EC) No 1935/2004 of the European Parliament and of the Council** on materials and articles intended to come into contact with food and repealing Directives 80/590/EEC and 89/109/EEC
- **Commission Regulation (EC) No 2023/2006** on good manufacturing practice for materials and articles intended to come into contact with food
- **Regulation (EC) No 1907/2006 of the European Parliament and of the Council** concerning the Registration, Evaluation, Authorisation and Restriction of Chemicals (**REACH**)
- **Directive (EU) 2018/852** of the European Parliament and of the Council Amending **Directive 94/62/EC** on packaging and packaging waste

3.1 Requirement – Supplier

rPET InWaste requires the supplier (the product manufacturer) to have established and maintained quality management system certified according to ISO 9001. The supplier will send the quality system certificate electronically after every update (recertification).

3.2 Requirement – Product distributor

rPET InWaste requires the external provider (the product distributor) to have established and maintained quality management system certified according to ISO 9001 (it is not necessary to be certified). The product distributor (business organization) needs to submit that the material manufacturer does have established and maintained quality management system certified according to ISO 9001. The external provider will send the manufacturer's (or his own) quality system certificate electronically after every update (recertification).

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4 Requirements for concluding the purchase contract

4.1 Conclusion of the purchase contract

A concluded contract is considered to be:

- Supplier's price offer confirmed by the customer
- Customer's order confirmed by the supplier


Signed and electronically sent document is considered as a confirmation.

The document must contain:

- Order / price offer number
- Date of issue
- Total agreed quantity of material (possible to be split into several separate deliveries)
- Unit price per 1 ton of material
- Total price for ordered material
- Payment conditions, including due date
- Delivery condition (Incoterms)
- Delivery date (delivery dates for separate deliveries)

4.2 Payment conditions

The due date (or claim) begins after entry quality control and acceptance of the material.

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5 Requirements for acceptance of material

The supplier needs to:

- Comply with qualitative limits
- Send required documentation
- Comply transportation and packaging requirements

5.1 Qualitative limits

The supplier is obliged to fulfil the quality limits of contamination of the supplied material according to its type. The specification is attached to this document (attachment no.1).

The material must be from a hot washing process and at least 95% of the flakes must come from beverage bottles. The size of the flakes needs to be between 4 – 14 mm.

Compliance with this point is proven by a Quality Certificate, which is always sent by the supplier before delivery of the material.

Compliance with the limits is controlled by an entry quality control.

5.2 Certificate of Analysis (CoA)

Certificate of Analysis (certificate of quality), called CoA, must be submitted with each delivery of material and must contain a specification of parameters and measured values.

The CoA is sent electronically to the contacts listed in paragraph 1.2.

In the CoA, the naming must be strictly in accordance with the delivery note.

The certificate must contain:

- Date of issue
- Supplier
- Flake colour
- Batch number
- ID of big bags
- Qualitative limits (according to specifications)

It is accepted:

- CoA in the *.xls, *.pdf or *.docx format
- A form with one line containing only average values or a form with lines containing all measured values with average values on the last line
- If test is not performed, the line left blank

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5.3 Dates and delivery note

5.4 Contacts for delivery unload, warehouse address

Address: Cukrovar 1705, 665 01 Rosice, Czech Republic

Work hours: MON-FRI 7:00-14:30

Logistics Department: +420 733 789 377, Warehouse: +420 737 117 536

5.4.1 Dates

The logistics department must be informed of the truck's arrival and registration plates at least 3 days in advance.

5.4.2 Delivery note

The delivery note must be sent before the truck arrival.

The delivery note must contain:

- batch number
- List of BigBags, including ID numbers
- number of BigBags
- Weight of each BigBags
- Total weight (net)

5.5 Labelling, packaging and transport requirements

Each shipment of material must be in suitable and undamaged packaging.

All requirements are set to prevent damage during transport and to ensure safe handling (pallets are lifted in a racking system).

The customer reserves the right to refuse the shipment in the event of non-compliance with the instructions below.

If the customer evaluates the unloading as unsafe and unacceptable, it will not be carried out.

5.5.1 Labelling

Each packaging unit (BigBag) needs to be labelled with visible and properly fixed label containing the following information:

- Identification of the supplier according to the order
- Batch number (or date of production or dispatch)
- Packaging unit number (BigBag)
- Packaging unit weight in kg (gross and net)
- Material type (PET flakes, PET preforms etc.)
- Color of delivered material

5.5.2 BigBags

Big bags must comply with the following requirements:

- Undamaged, clean
- Maximum weight 1050 kg
- Maximum height 2600 mm (including palette)
- New BigBags, with safety factor 6:1 or 5:1
- BigBags with a safety factor of 6:1 (specially manufactured for multiple use) can be used multiple times
- BigBag walls strengthened by quilting (Q-bag)
- Discharge spout (bottom sleeve) with a diameter of 60 cm and protection
- Upper hopper must not be filled with flakes
- 4 lifting loops with a minimum length of 30 cm (optimally 40 cm)
- BigBags may be covered with protecting foil
- BigBags must be without an inner liner

5.5.2.1 Examples of non-conformities - complaints



5.5.3 Pallets

Pallets must comply with the following requirements:

- high quality and undamaged
- Minimum load capacity of at least 1200 kg
- dimensions 100 x 100 cm
- The discharge spout (bottom sleeve) of the BigBag must not fall into the pallet area (a protective layer can be used to prevent this)
- Minimum height for pallet truck forks is 9 cm, (unloading from the back of the truck, cannot be unloaded from the side, forklift is not available)
- Pallets must not have bottom planks



5.5.3.1 Examples of non-conformities - complaints

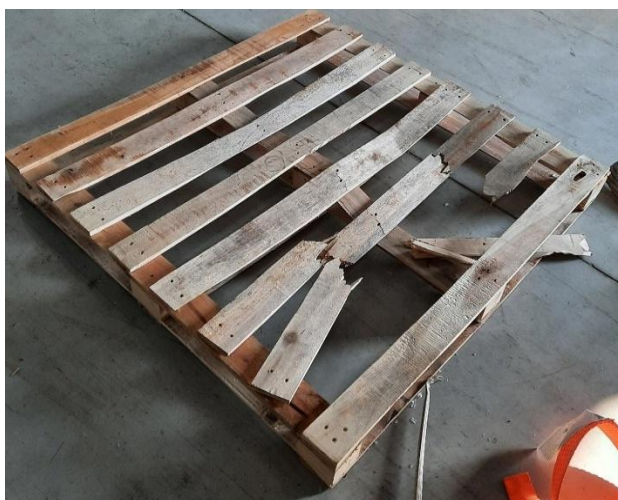
a) Low pallet



b) Damaged pallet



c) Minimum load capacity broken



5.5.4 Transport security and unloading

- BigBags must be secured with fastening straps
- The semitrailer must be equipped with sideboards in each box of the semitrailer
- There must be at least two braces at the end of the semitrailer (behind the goods)
- BigBags must remain in the upright position after transport without any tilting

5.5.4.1 Examples of non-conformities - complaints



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6 Customer Claims and Corrective Measures

Supplier must ensure that material that does not comply with the rPET InWaste requirement is identified and managed to prevent its use or delivery to rPET InWaste.

The external provider must have a defined complaint resolution process that identifies and eliminates the causes of problems.

rPET InWaste charges a fee of 100 EUR for each complaint (administrative costs for processing the complaint).

If the customer's requirements are not met, the supplier shall be notified immediately upon discovery of the non-conformity by telephone or e-mail. Subsequently, a complaint/correction form is sent with the identified non-conformities and the required action.

Complaints and corrective actions may relate to:

- Failure to meet the delivery dates agreed in the quotation or order
- Improper transportation (the customer reserves the right not to unload deliveries that would endanger the safety of workers)
- Incorrect/wrong/damaged packaging - pallets, BigBags (for each damaged pallet or BigBag we charge 25 EUR)
- The weight of the material does not correspond to the information in the delivery note. After checking the weight, the difference is claimed
- Failure to comply with quality limits (return of material)

7 Suppliers' performance monitoring and evaluation

rPET InWaste will monitor and evaluate the number of deliveries with unacceptable quality, delayed deliveries, the number of customer complaints (caused by the supplier), the number of cases with additional transport cost (caused by the supplier), the number of cases where required documentation was missing or incorrect (e.g. quality certificate, delivery note with required details).

Depending on the results of the evaluation, the supplier will be required to implement corrective actions to improve the results of the evaluation.

rPET InWaste will conduct supplier audits, preferably during personal visits. If the supplier does not accept it, a written refusal must be made.

8 Additional information

rPET InWaste assumes that the supplier accepts the requirements contained in this document. If the supplier cannot accept some of the requirements at a given time, it shall submit a proposal for measures leading to full acceptance. rPET InWaste can provide assistance in supplier development.

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9 Attachment 1 Material Specification

Date: 31.07.2024

Revision: 3.00

SP_01		
PET Flakes Clear		
Properties	Specifications	Units
PVC	< 50	ppm
Other polymers (PP, PE, etc.)	< 75	ppm
Polyamide	< 40	ppm
Blister	< 500	ppm
Other impurities (Al, paper, rubber, etc.)	< 60	ppm
Humidity	< 1,00	%
Dust content	< 0,30	%
Bulk density	250-450	kg/m ³
Flakes with blockers	< 1,00	%
Flakes with glue	< 1,00	%
Different colored light flakes	< 0,10	%
Different colored dark flakes	< 0,02	%
Opaque flakes	< 0,02	%
Light blue flakes	< 5,15,30,50*	%
Visual evaluation	< 2,5	

* as agreed with the supplier